



ACTRA Toronto Best Practices Guide for Voice Studios

- Install barriers between performers to assist with physical distancing.
- Always ensure that performers are provided with 2 metre distancing from other individuals
- In order to air out the studio in between performers using it, please provide sufficient time between sessions
- Sanitize all surfaces and equipment before and after each session, including the microphone, POP filters, script stand, and any other equipment the performer will come in contact with. This website may be useful: <https://www.dpamicrophones.com/mic-university/proper-mic-hygiene>
- Consider using disposable covers to protect mics
- Offer to wipe down the equipment in the presence of the performer to reassure them of what has been cleaned before the work
- Allow actors to use their own headphones or provide disposable earphone covers
- Limit sharing of equipment as much as possible
- Provide hand sanitizer and hand washing facilities and encourage everyone to wash hands on entering the facility and again before they leave
- If there are any situations where physical distancing is difficult, PPE (ie: face masks) should be used
- We understand that many performers are waiting in their vehicles until they are notified to enter the studio, however please note that not all performers have a vehicle and they should be provided a safe clean holding area, that allows for 2m distancing
- Limit the number of people at the session by having staff who need to observe the session call in remotely